



Taylor Law, PLLC

www.taylorlawpllc.com

Attorneys

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Completed forms may be sent to your closing paralegal or contracts@taylorlawpllc.com

BUYER INFORMATION SHEETS

A VALID GOVERNMENT ISSUED ID IS REQUIRED FOR ALL CLOSINGS

Please complete, sign, and return this form **NO LATER** than 3 weeks before closing to avoid delays.

Property Address: _____

BUYER 1 LEGAL NAME: _____ **Marital Status: _____

Email: _____ Phone Number: _____

Spouse Legal Name: _____

Email: _____ Phone Number: _____

BUYER 2 LEGAL NAME: _____ **Marital Status: _____

Email: _____ Phone Number: _____

Spouse Legal Name: _____

Email: _____ Phone Number: _____

Will this be a primary residence? Y / N

If not, list forwarding address: _____

Will you be attending Closing? Y / N If not, you must have a Power of Attorney

Legal Name of Appointee (if applicable): _____

*\$281 fee to prepare and record a Power of Attorney if you require but do not have one.

Spouse on Title? Y / N Spouse Legal Name: _____

TL

*All Attorneys licensed in North Carolina.

*Megan L. Mallamas, Meghan D. Francis, and Madeline E. Harrison are licensed in South Carolina.

Cash Closing? Y / N

Lender Closing? Y / N

Construction Loan? Y / N

Lender Company: _____ Lender Email: _____

Lender Contact Name and Phone Number: _____

Contractor Name and Contact Information: _____

****Marital Status Requirements****

*IF divorced → provide a copy of divorce decree.

*IF married → spouse(s) **must attend** closing.

*IF married & government issued ID is not changed → plan to sign documents as your name appears on your government issued ID.

*IF separated → provide supporting documentation i.e. Free trader, Separation agreement, memorandum, etc (one of these documents must be recorded on or before closing or it will cause delays in your closing date.)

*IF widowed → provide a copy of the death certificate.

*IF an estate has been opened → provide estate file number and/or attorney contact information.

*IF a prenuptial agreement is in place → provide a copy to our office.

Will the buyer(s)/borrower(s) need a free-trader agreement Yes No

If yes, please contact our office for additional information.

If a free-trader is already in place → provide our office with the recorded copy.

****free-trader agreement = document prepared for the purpose of waiving party's rights as to real estate and creating a right to obtain real estate independent of the other party.**

If you require any documents that are outside the standard closing documents, there will be additional fees. Taylor Law will notify you of any additional fees on your settlement statement prior to closing. If you have any questions regarding the fees, please contact our office prior to closing.

Prior to closing, buyer(s)/borrower(s) will receive a final settlement statement and instructions on how to bring funds to closing. Taylor Law office policy is as follows:

If cash to close is less than \$10,000 → funds may be in the form of a certified check made payable to Taylor Law, PLLC

If cash to close is greater than \$10,000 → funds MUST be wired.

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